



## **RESIDENTIAL BUILDING PERMIT**

### **SUBMISSION CHECKLIST**

- ☐ Signed Building Permit Application with all applicable parts completed:
- ☐ Plot Plans showing the setback distance from proposed structure to property lines and any easements along with a signed plot plan submission form when applicable (please contact us to see if a plot plan for your property is on file)
- ☐ 3 sets of building plans, specifications, REScheck, plumbing schematic, electric layout, mechanical information and any other necessary information relevant to the submission
- ☐ 4 sets sealed PA Engineered Plans for individual on lot grading plans of new homes and in-ground pools
- ☐ Certificate of Workman's Compensation Insurance naming Lowhill Township as certificate holder *or* notarized waiver form
- ☐ Current proof of registration with the state Attorney General as a Home Improvement Contractor
- ☐ Approved septic permit (*If applicable*)
- ☐ 2 sets of sprinkler designs required for review by plumbing inspector when owner/buyer requests installation (*If applicable*)
- ☐ Copy of Zoning Hearing Board decision if variance/special exception was required (*If applicable*)
- ☐ All Lowhill Township Fees paid (Land Development Fees etc.)