

**LOWHILL TOWNSHIP  
BOARD OF SUPERVISORS  
REORGANIZATION MEETING  
JANUARY 2, 2024**

The Lowhill Township Board of Supervisors Reorganization meeting was called to order by George Wessner, Jr. at 6:25 pm.

After the Pledge of Allegiance, Mary Lou Lear a Notary Public for the Commonwealth of Pennsylvania swore in Curtis Dietrich and Michael Divers.

Michael Divers moved to appoint Curtis Dietrich as Chairman of the Board. George Wessner, Jr. second the motion. Motion carried.

Curtis Dietrich moved to appoint Michael Divers as Vice Chairman of the Board. Michael Divers second the motion. Roll call: Curtis Dietrich, yes. Michael Divers, yes. George Wessner, Jr., yes. Motion carried.

George Wessner, Jr. will be a member of the Supervisors of the Board of Lowhill Township. Jill Seymour is Secretary. Curtis Dietrich moved to appoint George Wessner, Jr. treasurer. Michael Divers second the motion. Motion carried.

Road Foreman is Joseph Kalusky. Assistant Road Foreman is Jeffrey Hontz. Road crew member is Jamie Shelton. Part time road crew member, no benefits is Dean Vermeulen. Permit applicator is Jill Seymour. Recording Secretary for the Planning Commission is Jill Seymour. Chief Administrator for the Pension plan is Curtis Dietrich. Solicitor is High Swartz, David Brooman, Esq. Zoning Board and UCC Board of Appeals Solicitor is Norris McLaughlin. Engineer and Zoning Officer is Keystone Engineering, Ryan Christman. Health Board Official is Keystone Consulting Engineers. Sewage Enforcement Officer is Keystone Consulting Engineers, Chris Noll. Alternate Sewage Enforcement Officer is Ian Stoudt.

Township Administrator is vacant. Health Officer is Keystone Consulting Engineers. Northern Lehigh Planning Commission Member is Curtis Dietrich. Advisory Board Member for Lehigh County Authority is Curtis Dietrich. At 43 Agricultural Security Board Member is George Wessner, Jr. Historical Society

**Member is Curtis Dietich. Code Enforcement and Inspection Firm is Barry Isett and Associates. Northwestern Recreation Board Member is Michael Divers. Northwestern Recreation Board Member Alternate is George Wessner, Jr. Emergency Management Coordinator is Eugene McGorry. Open Records Officer is Jill Seymour. Earned Income Tax Collector is HA Berkheimer and Associates. Property Tax Collector is Carol Betz. Deputy Tax Collector is Phyllis Breiniger. Vacancy Board Chairperson is Carol Betz. Voting Delegate for PSATS is George Wessner, Jr. Veterans Memorial Member is George Wessner, Jr.**

**New Planning Commission Members are Susan McGorry and Richard Dorney. Planning Commission Alternate is Thomas Zubey. Kevin Bubbenmoyer is reappointed for another term. Charles Bashore has been reappointed to another term for the UCC Board of Appeals. Bob Martin has been reappointed as Township Auditor for one year. Dalton Keba elected as Township Auditor for 2 years. One vacancy for Township Auditor.**

**Township Auditor pay rate is \$10 an hour plus mileage. Real Estate Tax Collector is 5%. Board of Supervisors is \$50 per meeting not to exceed \$1875 per year. No health insurance will be offered to Supervisors. Planning Commission, Zoning Hearing Board and UCC Board of Appeals receive \$25 per meeting. Mileage rate is .67 cents per mile.**

**Board of Supervisors meeting to be held the second Thursday of the month at 6:30 pm at the municipal building unless otherwise advertised.**

**Planning Commission meetings will be held the last Wednesday of the month at 7:00 pm at the Municipal Building, with the exception of December, which will be held on the 18<sup>th</sup> due to Christmas, unless otherwise advertised.**

**Zoning Hearing Board Meetings will be held the third Tuesday of the month at 7:00 pm at the municipal building, as needed.**

**UCC Board of Appeals meetings will be held as needed at the municipal building, as needed.**

**Michael Divers moved to donate \$2500 to the recreation commission. George Wessner, Jr. second the motion. Roll call: All, yes. Motion carried.**

**All benefits, holidays and paid time will remain the same for employees. The employees will receive a 3% raise for 2024. Michael Divers made a motion to give the employees a 3% raise for 2024. Curtis Dietrich second the motion. Roll call, All yes. Motion carried.**

**Curtis Dietrich opened the floor for public comment. Hearing none. Curtis Dietrich made a motion to adjourn. Second by Michael Divers. Motion carried.**

**The Lowhill Township Board of Supervisors Reorganization meeting was adjourned at 7:42 pm.**

**Respectfully Submitted,**