

**LOWHILL TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 5, 2026
MEETING MINUTES**

The Lowhill Township Board of Supervisors Reorganization meeting was called to order at 6:30 pm by Chairman Curtis Dietrich. Also, present were Michael Divers, Vice Chairman; Jack Iannantuono, Supervisor; Ryan Christman, Engineer; Michael Siegel, Township Manager; Thomas Dinkelacker, Esq., Solicitor and Secretary Jill Seymour.

Curtis Dietrich stated there will be two meetings this evening, our Reorganization meeting followed by our January Board of Supervisors meeting. John "Jack" Iannantuono was sworn in prior to the start of this meeting.

After the Pledge of Allegiance. Jack Iannantuono made a motion to reappoint Curtis Dietrich Chairman of the Board of Supervisors. Michael Divers second the motion. Roll call: All yes. Motion carried. Jack Iannantuono made a motion to reappoint Michael Divers as Vice Chairman of the Board of Supervisors. Curtis Dietrich second the motion. Roll call: All yes. Motion carried. Curtis Dietrich stated that John "Jack" Iannantuono was sworn in as Supervisor at 6:28 pm. Jack Iannantuono made a motion to reappoint Jill Seymour as Secretary to the Board of Supervisors. Michael Divers second the motion. Roll call: All yes. Motion carried. Michael Divers made a motion to reappoint Jack Iannantuono as Treasurer. Curtis Dietrich second the motion. Roll call: All yes. Motion carried. Michael Divers made a motion to reappoint Joseph Kalusky as Road Master. Jack Iannantuono second the motion. Roll call: All yes. Motion carried. Michael Divers made a motion to reappoint Jamie Shelton as Assistant Road Master. Jack Iannantuono second the motion. Roll call: All yes. Motion carried. Michael Divers made a motion to reappoint Gavin Grim as part time road crew member for snow removal and James Petrowski as part time road crew member. Jack Iannantuono second the motion. Roll call: All yes. Motion carried. Curtis Dietrich made a motion to reappoint Jill Seymour as permit applicator. Jack Iannantuono second the motion. Roll call: All yes. Motion carried. Curtis Dietrich made a motion to reappoint Jill Seymour as recording secretary to the Planning Commission. Michael Divers second the motion. Roll call: All yes. Motion carried. Curtis Dietrich made a motion to appoint Jack Iannantuono as chief administrator for the pension plan. Michael Divers second the motion. Roll call: All yes. Motion carried. Curtis Dietrich made a motion to appoint Norris

McLaughlin, Thomas Dinkelacker and Rocco Beltrami as solicitor to the Board of Supervisors. Michael Divers second the motion. Roll call: All yes. Motion carried.

Thomas Dinkelacker thanked the board. He and his firm were the Zoning Hearing Board solicitor. He used to have an office on Corporate Court and was a resident at one time. He gave a brief on his background. Has been in municipal law since 2002. Curtis Dietrich stated that the previous solicitor will stay on for warehouse litigation only and the Zoning Hearing Board will be making a recommendation for a solicitor.

Curtis Dietrich made a motion to appoint Keystone Consulting Engineers, Dave Alban & Ryan Christman as Engineers. Michael Divers second the motion. Roll call: All yes. Curtis Dietrich made a motion to reappoint Michael Siegel as part time Township Manager and Zoning Officer. Michael Divers second the motion. Roll call: All yes. Motion carried. Michael Divers made a motion to appoint Keystone Consulting Engineers as alternate Zoning Officer. Jack Iannantuono second the motion. Roll call: All yes. Motion carried. Curtis Dietrich made a motion to appoint Keystone Consulting Engineers as Health Board Official. Michael Divers second the motion. Roll call: All yes. Motion carried. Curtis Dietrich made a motion to appoint Keystone Consulting Engineers as Sewage Enforcement Officer, Eric Erb and alternate SEO's Steven Gitch, Steve Hawk and Justin Larsen. Michael Divers second the motion. Roll call: All yes. Motion carried. Curtis Dietrich made a motion to appoint Keystone Consulting Engineers, Dave Alban as Health Officer. Jack Iannantuono second the motion. Roll call: All yes. Motion carried. Jack Iannantuono made a motion to appoint Curtis Dietrich Northern Lehigh Planning Commission member, Advisory Board Member for Lehigh County Authority and Act 43 Agricultural Security Board Member. Michael Divers second the motion. Roll call: All yes. Motion carried. Michael Divers made a motion to appoint Jack Iannantuono Historical Society Member. Curtis Dietrich second the motion. Roll call: All yes. Motion carried. Curtis Dietrich made a motion to appoint Barry Isett & Associates our Inspection Firm and Code Enforcement. Michael Divers second the motion. Roll call: All yes. Motion carried. Curtis Dietrich made a motion to appoint Michael Divers the Northwestern Recreation Board Member. Jack Iannantuono second the motion. Roll call: All yes. Motion carried. Curtis Dietrich made a motion to appoint Jack Iannantuono alternate Northwestern Recreation Board Member. Michael Divers second the motion. Roll call: All yes. Motion carried. Curtis Dietrich made a motion to appoint Jeremy Schaller as Emergency Management Coordinator. Michael Divers second the motion. Roll call: All yes. Motion carried. Jack

Iannantuono made a motion to reappoint Jill Seymour as Open Records Officer. Michael Divers second the motion. Roll call: all yes. Motion carried. Curtis Dietrich made a motion for HA Berkheimer and Associates as Earned Income Tax Collector. Michael Divers second the motion. Roll call: All yes. Motion carried.

Joann Schaffer is the newly elected Property Tax Collector. Curtis Dietrich made a motion to appoint Phyllis Breininger as deputy tax collector. Michael Divers second the motion. Roll call: All yes. Motion carried. Jack Iannantuono made a motion to appoint Annette Dadura as Vacancy Board Chairperson. Michael Divers second the motion. Roll call: All yes. Motion carried. Curtis Dietrich made a motion to appoint Michael Divers as Voting Delegate for PSATS. Jack Iannantuono second the motion. Roll call: All yes. Motion carried. Michael Divers made a motion to appoint Jack Iannantuono as the Veterans Memorial Member. Curtis Dietrich second the motion. Roll call: All yes. Motion carried.

Jack Iannantuono made a motion to reappoint Stephen Lear and Susan McGorry to the Planning Commission. Michael Divers second the motion. Roll all: All yes. Motion carried. Curtis Dietrich made a motion to reappoint Asa Hughes and Leroy Sorensen to the UCC Board of Appeals. Michael Divers second the motion. Roll call: All yes. Motion carried. Michael Divers made a motion to reappoint Sally Schoffstall and Harry Yonak to the Zoning Hearing Board. Jack Iannantuono second the motion. Roll call: All yes. Motion carried. Frey and Associates will be doing the Township Audit for 2025.

Michael Divers made a motion to pay elected township auditors \$10/hour plus mileage. Real Estate Tax Collector at 5% commission. Board of Supervisors to be paid \$50 per meeting, not to exceed \$3145/year. Planning Commission, Zoning Hearing Board and UCC Board of Appeals \$25 per meeting and the mileage rate at .67 cents per mile. Jack Iannantuono second the motion. Roll call: All yes. Motion carried.

Curtis Dietrich made a motion to hold Board of Supervisors meetings on the second Thursday of the month at 6:30 pm and the municipal building, unless otherwise advertised. Planning Commission meetings will be held the last Wednesday of the month at 6:30 pm at the municipal building, with the exception of November, which will be held on the 18th and December, which will be held on the 16th, unless otherwise advertised. Zoning Hearing Board will be held the third Tuesday of the month at 7:00 pm at the municipal building, as needed. UCC Board of Appeals will be held as needed at the municipal building. Michael Divers second the motion. Roll call: All yes. Motion carried.

Michael Divers made a motion to donate \$2500 to the recreation commission for 2026. Curtis Dietrich second the motion. Roll call: All yes. Motion carried.

There was a discussion on possibly donating another \$2500 later in the year to the Recreation commission.

There was a discussion on Holiday's and paid time off. Curtis Dietrich thanked Joe Kalusky and Jamie Shelton for the great work on snow removal.

Michael Divers made a motion to keep all benefits holidays, personal time, sick time and funeral time the same, pension rate will remain at 8%. Joseph Kalusky and Jamie Shelton will receive a 3% raise. Jill Seymour will receive a 5% raise. Gavin Grim will receive \$30/hour for part time snow removal only, no benefits. James Petrowsky will receive \$28/hour and \$30/hour for snow removal, no benefits for part time work. Michael Siegel will receive \$75,000/year, no health benefits, per his contract and Jeremy Schaller will receive \$22/hour for part time emergency management coordinator, no benefits. Jack Iannantuono second the motion. Roll call: All yes. Motion carried.

The floor was opened for public comment, hearing none, Curtis Dietrich made a motion to adjourn. Jack Iannantuono second the motion. Roll call: All yes. Motion carried.

The Lowhill Township Board of Supervisors Reorganization Meeting was adjourned at 7:00 pm

Respectfully Submitted,

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BOARD OF SUPERVISORS
JANUARY 5, 2026
MEETING MINUTES**

The Lowhill Township Board of Supervisors meeting was called to order by Chairman Curtis Dietrich. Also, present were Michael Divers, Vice Chairman; Jack Iannantuono, Supervisor; Ryan Christman, Engineer; Thomas Dinkelacker, Esq., Solicitor; Michael Siegel, Manager and Secretary Jill Seymour.

After the Pledge of Allegiance, there were no agenda modifications, Michael Divers moved to approve the agenda. Jack Iannantuono second the motion. Roll call: All yes. Motion carried. There were no executive sessions. Michael Divers moved to approve the December 11, 2025 Joint BOS & PC meeting and the December 22, 2025 Special Meeting minutes, as written. Curtis Dietrich second the motion. Roll call: All yes. Motion carried. Michael Divers made a motion to pay the monthly bills, as submitted. Jack Iannantuono second the motion. Roll call: All yes. Motion carried.

Curtis Dietrich opened the floor for public comment, hearing none, moved on with the agenda.

Mike Siegel: The township received a request about our cell tower lease agreement. Would like to renegotiate. He will have Tom Dinkelacker look at our current lease.

There was a discussion on cell towers and how many we have and what we receive monthly. Cell Towers are all 5g and have three carriers. AT&T, Verizon and TMobile.

Michael Divers made a motion to adopt Resolution 2026-01, User Fees. Jack Iannantuono second the motion. Roll call: All yes. Motion carried.

Thomas Dinkelacker, Esq. asked the board if they would like a written solicitor report. It would be only significant things, not every day happenings.

The board would like to have that report.

Ryan Christman: We received verification of the grant from the LCCD at \$52,000, which will go towards our Act 537 update.

Stephen Lear – Lowhill Township – Do we know the total cost?

Ryan Christman: Total estimate is \$120,000.

There was a discussion on the billing and what will need to be done for field surveys, etc.

Ryan Christman: Hoping to start field studies in February.

Michael Divers – Can we apply for the TMobile grant for the salt shed?

Michael Siegel – I'll discuss during my report.

Michael Siegel – Went over his monthly report. Explained what he added to the website. Laserfiche is fully updated. Will have a meeting with Fire Departments and County next week to discuss districts that need to be realigned and response times. Hired a part time plow driver. There is no funding for the LSA grant for the salt shed until September. There could possibly be \$600,000 available. Received a 5-year waiver for the MS4. The GIS system: met with Ryan Christman and Heather Willever of Keystone Consulting.

Ryan Christman went over all capabilities. Heather Willever is the GIS manager and met with Mike 2 weeks ago. Will have all info put into the map and click onto property and all info will generate for everything. All maps will be put into the system. Initial set up fee is \$4700. Keystone would do all the updating and upkeep. Licensing would go through Keystone. Act 537 would also be in the GIS system.

There was a discussion on what the \$4700 would include.

Curtis Dietrich read a letter dated 12/23/2025 from Heather Willever from Keystone. Total cost would be not to exceed \$4720.

Stephen Lear – Lowhill Township – Is it an additional cost for citizens to access the GIS system?

Michael Siegel – The township as a whole is a user.

Jeremy Schaller – Lowhill Township – The hub is pulling all info into one area?

Michael Siegel – yes.

Jack Iannantuono made a motion to approve Keystone Consulting Engineers to move forward with the GIS system and not to exceed \$4720. Michael Divers second the motion. Roll call: All yes. Motion carried.

Stephen Lear – Lowhill Township – Asked if we can do the salt shed before the grant is issued.

Michael Siegel – No, we won't be paid for until the grant is approved.

There was a discussion on the ordinances in old business. All will be sent to Thomas Dinkelacker, Esq. to review.

Michael Divers asked if Cottage Gates was dedicated to the township yet.

Michael Siegel – No, they have until May and still have some road maintenance to be done.

Joseph Kalusky gave the road masters report.

The floor was opened for public comment, hearing none, Michael Divers made a motion to adjourn. Jack Iannantuono second the motion. Roll call: All yes. Motion carried.

The Lowhill Township Board of Supervisors meeting was adjourned at 7:58 pm.

Respectfully Submitted,