

**LOWHILL TOWNSHIP
BOARD OF SUPERVISORS
FEBRUARY 5, 2015
MEETING MINUTES**

The Lowhill Township Board of Supervisors meeting was called to order at 7:30 pm by Chairman Richard Hughes. Also present were George Wessner, Jr., Vice Chairman; Robb Werley, member; Charles Waters, Esq., solicitor; Ryan Christman, Engineer; Brian Carl, Administrator; and Jill Seymour, Secretary.

After the Pledge of Allegiance, Richard Hughes called an Executive Session for employment related matters; the meeting was called back to order at 7:43 pm. Robb Werley made a motion to approve the January 8, 2015 meeting minutes, as written. George Wessner, Jr. seconded the motion, motion carried. Richard Hughes made a motion to approve the monthly bills, as submitted. George Wessner, Jr. seconded the motion. Motion carried. Richard Hughes called for public comment, hearing none he moved on with the agenda.

Ambulance coverage: Northwestern closed on January 17, 2015. Cetronia took over for Lowhill Township. NOVA is in North Whitehall, Slatington, Northwestern and Heidelberg. Cetronia is in South Whitehall, Weisenberg, Lynn and Macungie. A resolution was passed at the January meeting to switch the lines to provide the best coverage for our residents.

Clarabelle Dengler, minor 2 lot subdivision sketch plan dated January 7, 2015, 2558 Route 100. Robb Werley made a motion to review the sketch plan, seconded by George Wessner, Jr. Perc test was done on lot one, 10.5 acres. 24 acres will be split into two lots; lot two already has a home on it. Has existing 33' right of way now, would be a preexisting condition so it would not have to conform to the 75' right of way. New lot will have its own access to Route 100. George Wessner, Jr. made a motion to approve the sketch plan for Clarabelle Dengler's minor 2 lot subdivision dated January 7, 2015 for 2558 Route 100. Robb Werley seconded the motion. Motion carried.

Charles Waters stated that North Lane Estates had closing on Wednesday February 3, 2015. We will be getting closing paperwork. LCA asked that some wording be revised and drafting will change on the paperwork. We will time the closing with the quarter end. LCA will take delinquent accounts.

Engineer: No comment.

Brian Carl, the Manor will trim their own trees, they want a year to do so. The Board said no, they can either trim now or in the fall. The trees are in our right of way and in the way of our trucks. Brian will send a letter to get them trimmed by spring, the end of April 2015. Pointe West letters went out w a deadline of 2/2/15, Brian hasn't heard from anyone. The road crew will trim the trees in our right of way.

Joseph Kalusky said they have done 26 days of winter maintenance to date. They are working on the trucks. The Ford F550 clutch fan was fixed and now the starter is going. Normal wear and tear. They will service the vehicles', be tree trimming (weather permitting). Guide rails for Rheuton Hill need to be discussed as well. George Wessner, Jr. will meet with Joe and look to see if guide rail is necessary.

Jill Seymour went to a meeting with Northeast Regional at the Government Center. Believes it is a good choice to use Northeast, since the county is going to be using them as well for delinquent property tax collection.

Richard Hughes asked Brian Carl about the cars on the Windy Road property. Brian said they are in the process of trying to get them taken care of and he will follow up with them.

Clean up day will be held at the Lowhill Township Municipal Building on Saturday April 11, 2015 from 8:00 am to noon, PPL would like to come as well with recycling for light bulbs. The Board approved PPL participating.

Terry Stewart, part time road crew member. Richard Hughes made a motion to raise his hourly rate to \$17.00 per hour, no more than 80 hours per month, and no benefits. Hours will be monitored by Joseph Kalusky. George Wessner, Jr. seconded the motion. Motion carried.

Jill will talk to Weisenberg Township's IT support, Bob Helfrich. Bob maintain's Weisenberg Township's website and also provides IT support. The Board would like to purchase a computer for Joseph Kalusky to use for the Township. Robb Werley made a motion to spend no more than \$800 for a computer. Richard Hughes seconded the motion, motion carried. Brian or Judy will provide contact information for Bob Helfrich to Jill Seymour.

Resolution 2015-2: Inspection and User Fees: George Wessner, Jr. made a motion to accept the updated inspection and user fees. Robb Werley seconded the motion, motion carried.

Jason Breidinger of NOVA thanked the Board for allowing them to service the Township.

George Wessner, Jr. made a motion to adjourn. Robb Werley seconded the motion. The Lowhill Township Board of Supervisor's meeting was adjourned at 8:40 pm.

Respectfully Submitted,