

**LOWHILL TOWNSHIP
BOARD OF SUPERVISORS
FEBRUARY 4, 2016
MEETING MINUTES**

The Lowhill Township Board of Supervisors meeting was called to order at 7:30 pm by Chairman Richard Hughes. Also present were George Wessner, Jr., Vice Chairman; Robb Werley, Member; Brian Carl, Administrator; Charles Waters, Esq., Solicitor; Chris Noll, Engineer and Jill Seymour, Secretary.

After the Pledge of Allegiance, Robb Werley made a motion to approve the January 7, 2016 meeting minutes as written. George Wessner, Jr. seconded the motion. Richard Hughes made a motion to pay the monthly bills as submitted. Robb Werley seconded the motion.

Richard Hughes called an executive session at 7:32 pm. The meeting was called back to order at 8:15 pm by Chairman Richard Hughes. The executive session was for employee issues and litigation.

Richard Hughes opened the floor for public comment, hearing none he moved on with the agenda.

The Lillian Rupp subdivision is filed and complete.

Charles Waters has nothing new to report for the LCA at this time.

Chris Noll recommends that based on his inspection and approval of Cottage Gates, that we reduce the letter of credit from \$814,017.42 to \$660,521.50. This is a reduction amount of \$153,495.92.

Richard Hughes made a motion to release monies for Cottage Gates major subdivision. Robb Werley seconded the motion. Jill Seymour will send the reduction letter to the bank.

Chris will be sending in the chapter 94 sewer survey report shortly.

Brian Carl is working on getting money back from FEMA disaster for snow removal during the last snow storm. He believes we should be able to get money back if the State releases the money. Weidasville Road junk complaint at the Kristofek property is still ongoing. The constable has not been able to serve him papers due to him moving out of his home. He is currently living in Bethlehem. He was given the approval to proceed with getting the constable to serve him in Bethlehem. Brian is working with Keith Strohl on this matter.

Joe Kalusky: Rick said that the guys did a great job doing snow removal. During January, the guys had 7 days of winter maintenance, 8 days at the Narris Bridge and 16 days working in the shop. February he would like to get Narris Bridge finished, tree trimming and finish bridge supports. PennDot wants the bridge done by the end of February, if we can't finish it by then, it will have to be closed.

Employee handbook will be put on old business for the March meeting.

Weisenberg does their rate increase at the Reorganization meeting, so we won't have that information for our Reorganization meeting. We share an administrator with Weisenberg. Looking to go from, Brian: \$43 to \$49/hr, Janet and Judy: \$33 to \$35/hour. Richard Hughes made a motion for

2016 to pay Brian's wages at \$49/hour and Janet and Judy's wages at \$35/hour. Robb Werley seconded the motion.

One of our guys backed into a mailbox in Woodbridge and knocked it over. It's a brick mailbox. Our ordinance states in 2007 no brick mailboxes. So we asked Charles Waters and he stated that this resident would be grandfathered in and will be allowed to repair his brick mailbox. Had it been knocked over with snow, we would not be liable. To repair it will cost \$550, to replace it will cost \$1350 and an extra \$275 if they cannot repair and must replace. Brian will work with Chuck to draft a letter to the resident that a brick mailbox does not conform to our ordinance and cannot be rebuilt. It is in our right of way. It is the decision of the board not to replace the mailbox. The board will review the draft letter before it is sent to the resident.

Richard Hughes opened the floor for public comment, hearing none, he moved on with the agenda. Jill Seymour noted that the LCATO dinner meeting is being held this Friday at the Schnecksville Fire Company at 6 pm. Charles Waters will draft a complaint on Ridgeview Estates.

Richard Hughes made a motion to adjourn, seconded by Robb Werley.

The Lowhill Township Board of Supervisors meeting was adjourned at 8:45 pm.

Respectfully Submitted,