

**LOWHILL TOWNSHIP  
BOARD OF SUPERVISORS  
OCTOBER 1, 2015  
MEETING MINUTES**

The Lowhill Township Board of Supervisors meeting was called to order at 7:30 pm by Chairman Richard Hughes. Also in attendance were Vice Chairman George Wessner, Jr, Member Robb Werley, Engineer Ryan Christman, Solicitor Charles Waters, Alternate Administrator Judy Hoffman and Secretary Jill Seymour.

After the Pledge of Allegiance, Robb Werley made a motion to approve the September 10, 2015 minutes, as written. George Wessner, Jr seconded the motion. Richard Hughes made a motion to pay the monthly bills, as submitted. Robb Werley seconded the motion.

Richard Hughes made a motion to relieve road crew member Dean Newhard of his duties as of July 24, 2015. Robb Werley seconded the motion.

Richard Hughes noted there was an executive session held on September 18, 2015 to interview a potential employee. A special meeting was held on September 28, 2015 to discuss the building expansion; this was advertised in the Times News and the Press papers. Robb Werley said the meeting was a first look at cost estimates and discussing different funding options and possible grants available.

Richard Hughes opened the floor for public comment. Several residents were in attendance to discuss the oil and chip done at the Pointe West area of the Township. Kathy and Clyde Odom of Overlook Lane are upset that the road is bumpy, they claim very large stones are sticking out of the road and their children can't ride bikes on the road. Richard Hughes stated that after oil and chip was done, we had to wait until the heat wave broke to pick up the extra stone, as if we would have done it when the oil was warm, it would have pulled up and ruined the surface. Joe Kalusky said they already swept the road and there is no plan to do anything further at this time. Clyde Odom stated that the stone is larger than usual, making an uneven surface. Joe Kalusky said they used 1B stone, which is what the state requires and what we have always used. Dan Fox of Lark Street said that Upper Macungie did a small portion last year and it's smooth. He thinks when the snow plows come through it will ruin the surface. Daniel Krimmel said no notice was given that oil and chip was being done. Joe Kalusky said that the signs went up one week prior to oil and chipping, as they do every year. Sarah Lakatosh of Lark Street said it appears to be more of a gravel road than a paved road now. Richard Hughes said the Board could call a special meeting to go look at Pointe West, it will have to be advertised, so it wouldn't be until sometime next week. Jim Kuhns said his daughter lives in Upper Macungie and when they oil and chip they oil over top and close the road. Jim Drake feels like it possibly didn't set properly. George Wessner, Jr. said he will need to look at it, he will go over tomorrow and check it out with Joe Kalusky, that way a special meeting doesn't need to be called and we can figure out what needs to be done. Richard Hughes thanked the residents for coming in and letting us know of their issue.

Charles Waters said Upper Macungie Township is having their Board meeting next Thursday and Lowhill is on the agenda for the turning over of our sewer lines to the county. Upper Macungie's

solicitor would like someone from the Township to be present in case there are any questions. Charles Waters will get a time to Richard Hughes.

**Cottage Gates:** Ryan Christman said the original plans were submitted in 2009 and approved, and then the project stopped. They are here this evening looking to get the plan signed and recorded. Lot 17 is getting sold to David Jandal as a non-buildable lot and being added to his property that adjoins. Ryan doesn't see an issue with the lot line adjustments. Richard Hughes made a motion to submit as a revised final plan to the Planning Commission. George Wessner, Jr. seconded the motion.

Judy Hoffman said that Christ Church at Lowhill is putting up a storage shed and looking for a waiver for permit costs. George Wessner, Jr. made a motion to approve the waiver, Robb Werley seconded the motion.

Deann Berk of 4715 Doe Run Court was present asking for a waiver of the driveway ordinance. She started to build in 2011, ran out of money and couldn't put a deck on her home. She went to get a permit for a deck and Judy found a driveway permit that did not have 25' of driveway paved. Looking for a waiver since none of her neighbors or anyone in the vicinity has paved driveways. The 2012-2 driveway ordinance went into effect 4/5/2012, her permit was issued in July 2012, permit states in handwriting that there must be 25' of paved driveway prior to a certificate of occupancy being issued. Ms. Beck never received a copy of the permit stating that she must pave her driveway. George Wessner, Jr. made a motion to grant the waiver. Richard Hughes seconded the motion.

Joe Kalusky: September they did storm maintenance, equipment repair, sweeping from oil and chip, Narris Bridge, had 417 ton of anti-skid hauled in. October: Line painting, Narris Bridge, equipment repair, tree trim and crack seal.

Richard Hughes made a motion to approve Resolution 2015-4, Ag Security Area for Larry & Lana Hower. Robb Werley seconded the motion.

Tim Metzger was present about the water issue on Hollenbach Road. Ryan Christman said that after the September 10, 2015 meeting, Chris Noll from his office sent a letter and the property owner has 30 days to respond before we can do anything further.

Robb Werley made a motion to approve Resolution 2015-5 Emergency Operations plan. Richard Hughes seconded the motion. Frank Bartholomew said that the Supervisors need to attend a 3 hour class for emergency management and be certified. Charles Waters said that since it is a seminar, no advertising needs to be done. Frank will get the date and time.

Richard Hughes made a motion to appoint Louis Rupp to the Zoning Hearing Board as an alternate. Robb Werley seconded the motion. Richard Hughes made a motion to pay \$16.20 refund to Kelly Costello & Michael Consuelos for the reassessment of their taxes due to a subdivision. George Wessner, Jr. seconded the motion.

Joe Kalusky said that Lou Rupp called him about getting the trees trimmed in the Manor. Lou is now on the board for their development. Joe and Lou will work together to get the trees trimmed.

Robb Werley made a motion to adjourn, seconded by Richard Hughes.

**The Lowhill Township Board of Supervisors meeting was adjourned at 8:48 pm.**

**Respectfully Submitted,**