

**LOWHILL TOWNSHIP
BOARD OF SUPERVISORS
SEPTEMBER 4, 2014
MEETING MINUTES**

The Lowhill Township Board of Supervisors meeting was called to order at 7:30 pm by Chairman, Richard Hughes. Also in attendance were, George Wessner, Jr., Vice Chairman; Robb Werley, Member; Ryan Christman, Engineer; Charles Waters, Esq., Solicitor; Brian Carl, Administrator and Jill Seymour, Secretary.

After the Pledge of Allegiance, Richard Hughes called an executive session at 7:30 pm to discuss employment related matters. Meeting was called back to order at 7:40 pm. Robb Werley made a motion to approve the August 7, 2014 meeting minutes, as written. George Wessner, Jr. seconded the motion. Motion carried. Richard Hughes made a motion to pay the monthly bills, as submitted. Robb Werley seconded the motion. Motion carried.

Richard Hughes opened the floor for public comment, hearing none, he moved on with the agenda. Lehigh County Authority could not make the meeting, this will be tabled until the next meeting.

Solicitor comments: None.

Engineer comments: None.

Administrator comments: None.

Carl Kressley said the road crew has finished oil and chipping. Line painting is done. The stump on Bausch Road has been removed. They filled in with millings and oil and chipped it over. Started third round of mowing. Would like to possibly look into updating the John Deere 2355 mower, it has 7000 hours. It is starting to need a lot of repairs, cuttershaft that knives mount on is worn. PennDot is giving the used guide rail from Route 100 to the township, filling in and grading dirt roads and repairing the road used for the Dirty Girl mud run.

Human Movement has requested that the remaining money in escrow be sent to Jaindl. Richard Hughes made a motion to send the balance of the escrow, minus the \$1825 to repair our road to Jaindl. George Wessner, Jr. seconded the motion. Motion carried.

Charles Waters said the grass is now cut on the Kheir property on route 100 and now you can see all the garbage. Recommends we keep citing him through the magistrate.

Pond issues on the horse farm on Spooners & Sheiers Road. Conservation will know better after their meeting this week if there is money in grants to do upgrades next year.

Richard Hughes stated that we are at the preliminary stages at this point to add a small addition to the Township building for additional space.

Wertman Road:

Present were Richard Smith, William VanArtsdalen and Sherryn Viebrock, all of Wertman Road. The Township wants to put a drainage pipe across the road and can't until the property owners resolve the wash out issue. They have used 2A modified stone on the driveway and cleaned out the swale and regarded it. The residents will have a plan in place by the next meeting, October 2, 2014. It would be too costly for them to pave their driveways and washout is not guaranteed not to happen. Richard Hughes would like the issue resolved by November 1, 2014 so we can get the pipe installed.

Lehigh County Conservation District: Table until next meeting.

Richard Hughes made a motion to donate \$5000 to the Upper Macungie Volunteer Fire Department for their first responder fire calls in Lowhill Township, there were 10 calls in all. Robb Werley seconded the motion. Motion carried.

Resolution 2014-5: Trustees Insurance plan approving amended declaration. Richard Hughes made a motion to approve the amended declaration for Trustees Insurance. Robb Werley seconded the motion. Motion carried.

Total amount spent for man hours and equipment to prepare for night in the country is \$5085. There is only \$3293.77 in the Recreation account at this time. The Supervisors all agreed we should leave the money in the Recreation account and pay the amount out of the General Fund. Lowhill Township donates \$1500 a year to the Northwestern Recreation committee out of the Recreation account.

Portnoff Law Associates sent a letter to collect past due real estate bills. Carol Betz said we have no issues with Lehigh County and have very few real estate bills that are not paid.

Richard Hughes opened the floor for public comment, hearing none, he adjourned the meeting.

The Lowhill Township Board of Supervisors meeting was adjourned at 8:25 pm.

Respectfully Submitted,