

**LOWHILL TOWNSHIP
BOARD OF SUPERVISORS
SEPTEMBER 7, 2017
MEETING MINUTES**

The Lowhill Township Board of Supervisors meeting was called to order at 7:30 pm by Vice Chairman George Wessner, Jr. Also present were Robb Werley, Member; Charles Waters, Esq., Solicitor; Ryan Christman, Engineer; Brian Carl, Administrator and Secretary Jill Seymour. Richard Hughes was absent.

After the Pledge of Allegiance, George Wessner, Jr. made a motion to approve the Zoning Workshop #3 meeting minutes from August 22, 2017, as written. Robb Werley seconded the motion. Robb Werley made a motion to approve the August 3, 2017 meeting minutes, as written. George Wessner, Jr. seconded the motion. George Wessner, Jr. made a motion to pay the monthly bills, as submitted. Robb Werley seconded the motion. All motions carried.

George Wessner, Jr. made a motion to accept the final plan for a lot line adjustment for Michael Ciccone/Martin Nothstein for review. Robb Werley seconded the motion. Mr. Ciccone made all of the changes that were asked of him at the August meeting. Ryan Christman said that everything was addressed, he has no further comment. Robb Werley made a motion to accept the final plan for the lot line adjustment for Michael Ciccone/Martin Nothstein. George Wessner, Jr. seconded the motion.

George Wessner, Jr. made a motion to accept the Elizabeth Roma major subdivision preliminary plan for 2721 Post Road for review. Robb Werley seconded the motion. All recommendations and revisions/changes that were needed have been done. They have approval from the Lehigh Valley Planning Commission and will submit the final plan on Monday September 11, 2017 to attend our Planning Commission meeting on September 25, 2017. Robb Werley made a motion to accept the preliminary plan contingent upon the two letter revisal's submitted. George Wessner, Jr. seconded the motion.

Ryan Christman said that the MS4 has been updated and the mapping is complete. We are still on track at this time.

Brian Carl is waiting to hear back from the Lehigh Valley Planning Commission on a price to update our multi municipal plan. Our plan has not been updated in 14 years and it is recommended that it is updated every 10 years. There are 6 local municipalities that are in this plan and pricing goes by census data.

Brian Carl said that a complaint has been filed on the Windy Road concrete driveway but has not been scheduled yet. All attempts to contact the owner have been ignored, the certified letter sent went unsigned.

Joe Kalusky said that in August the road crew prepped the roads for oil and chip. Oil and chip has been completed. They cut shoulders, sprayed for weeds, mowed grass and tiger mowed. They cleared pipes and drains and began working on Horseshoe Road, he is hoping to have Horseshoe Road paved before the October 15th cut off. They also graded dirt roads and did clean up from all the storms. In September they will complete the second round of grass cutting. They will be shoveling more gutters and will also tiger mow.

The Kristofik hearing was continued, we were provided notice that Mr. Kristofik will be defending. The Weber hearing was also continued.

Resolution 2017-4 was adopted at the August 22, 2017 Zoning Workshop. This resolution gives Lowhill Township ownership of the roads in Ridgeview Estates. These roads will be included in our 2018 liquid fuels check from the State.

No update on the Bittner's Corner bridge replacement, the County is still waiting on right of way and will contact the Board when they are ready to come in and address the Board and the residents at a Board meeting.

The Zoning Ordinance review has been tabled until October, due to Richard Hughes being absent.

Brian Carl said we are holding off on the Act 172 Tax Relief for Volunteer Emergency Services ordinance for review. Once it has been reviewed, we will then advertise and adopt.

The oil/water separator is on hold until this winter.

The website is tabled until October, due to Richard Hughes being absent.

We are looking into the cul de sac's we need in order to close bridges in our Township. Brian Carl will also be talking to the Game Commission to see if they will take over one.

Joe Kalusky had an issue with people parking on Country Spring Road when we were line painting. When he asked the people to move their cars, they got rude and said they want to see the ordinance stating they can't park on the road. Brian Carl and Charles Waters both said we would need an ordinance that states no parking on the road and we would also have to post signs. Charles Waters will get information on this and report in October.

Trick or Treat will be held on Saturday October 28, 2017 from 6:00 pm to 8:00 pm, rain or shine.

Ron and Lyla Derr sent a thank you card to the Supervisors thanking them for reimbursing them for the cost of a zoning permit that was not used. They are also 50 plus year residents of the Township and thanked the road crew for the excellent service they have provided and continue to provide.

Since Richard Hughes is not here, Jill will send an e mail to all the Supervisors and discuss a good time to have a pre-budget workshop to see where we stand on this year's budget and discuss next year's budget. This will be an advertised meeting once it is set up.

Ordinance for outdoor wood burners and ordinance regulation on ATV's is tabled until October, due to Richard Hughes being absent. RV setbacks is also tabled until October.

George Wessner, Jr. opened the floor for public comment. Mr. Igo, who resides on Horseshoe Road was present. He has an issue with his neighbor across the road's driveway. This driveway is not complete and when it rains, Mr. Igo's driveway washes out, he provided photos to the Board. Brian Carl, Ryan Christman and George Wessner, Jr. have all been out to look at the driveway. His neighbor's driveway is pitched towards Mr. Igo's driveway. Brian Carl is working on this and said that the grades are not done properly across the road. Brian also spoke to the owner and he will talk to his excavator about getting his driveway fixed properly.

We have a resident, Terry Miller who received approval from the County for Real Estate Tax Exemption starting 7/2017. We would owe Mr. Miller a reimbursement of \$50.75. Robb Werley made a motion to reimburse Mr. Miller \$50.75 in paid real estate tax. George Wessner, Jr. seconded the motion.

Dean Schaller was present and asked the Board if he could present a preliminary drawing of a proposed shared driveway on a property he owns on Pine Tree Road. Mr. Schaller came before the Board a few months ago and asked if he and his son could use a shared driveway and the Board asked him to get a drawing of his proposal and return before the Board. This drawing also shows where a second driveway would be added, should a non-family member purchase either property. Brian Carl, George Wessner, Jr., Robb Werley and Ryan Christman all agree that there is no problem with Mr. Schaller's proposal, as long as he meets all our ordinance requirements. This second driveway would also go on the deed. Mr. Schaller was advised to proceed with his plans to subdivide, if he so chooses.

Robb Werley made a motion to adjourn. George Wessner, Jr. seconded the motion.

The Lowhill Township Board of Supervisors meeting was adjourned at 8:20 pm.

Respectfully Submitted,