

**LOWHILL TOWNSHIP  
BOARD OF SUPERVISORS  
NOVEMBER 2, 2017  
MEETING MINUTES**

The Lowhill Township Board of Supervisors meeting was called to order by Chairman Richard Hughes at 7:30 pm. Also present were, Vice Chairman, George Wessner, Jr.; Member, Robb Werley; Administrator Brian Carl; Solicitor, Charles Waters, Esq.; Engineer Chris Noll and Secretary Jill Seymour.

After the Pledge of Allegiance, Robb Werley made a motion to accept the October 5, 2017 Budget Meeting minutes, as written. George Wessner, Jr. seconded the motion. Richard Hughes made a motion to accept the October 5, 2017 meeting minutes, as written. Robb Werley seconded the motion. Richard Hughes made a motion to pay the monthly bills, as submitted. George Wessner, Jr. seconded the motion.

Solicitor comments: None.

Chris Noll said he has not heard anything from the DEP on the MS4, but no news is good news.

Brian Carl got a quote for our portion of updating our multi municipal plan, it would be \$4300. The Lehigh Valley Planning Commission is proposing we also include North Whitehall, Walnutport Borough and Slatington Borough. Windy Road driveway: Still waiting to hear about a date for the hearing. Joe Kalusky will put up markers so we do not hit his driveway, which would cause damage to our roads. The hazard mitigation plan is something that all municipalities must participate in order to get FEMA money in the future. Frank Bartholomew is Lowhill and Weisenberg's EMC and Brian is proposing that we pay Frank for attending meetings, do paperwork, etc. at \$15 per hour. Each Township would pay \$7.50 per hour. Richard Hughes made a motion to pay Frank Bartholomew \$7.50 per hour to update our Hazard Mitigation plan, attend meetings and do all necessary paperwork, etc. George Wessner, Jr. seconded the motion. Joe Klach is having an issue with one of his neighbors trees on his property. There was a Manor

complaint. A neighbor has a pool installed from the 1990's and there is no fence around the pool. He would like to the Township to consider an ordinance to require a fence around pools. Brian has not heard back on the commercial parking violation letter that was sent out.

Joe Kalusky: October: had anti-skid brought in, paved low spots on Horseshoe Road. Weisenberg and Lynn helped. Horseshoe Road was paved. Gutters were cleaned out and did storm clean up. November: will fill in Gruber and Horseshoe Road. Do winter preparation, leaf clean up and check the pipes.

Winchester Road Bridge: A letter was sent to the Game Commission; we haven't heard back yet. Kristofik: They have appealed; this is still ongoing. Weber: We were awarded judgement. Working on a plan to get the property up to code.

Bear Bridge: Still waiting on PennDot.

Zoning Ordinance: Brian will send to the Planning Commission to review. Charles Waters will also review. Once this is done, it will be advertised and the Ordinance will be adopted.

Act 172: Richard Hughes and Brian Carl attended a meeting. Sounds like we are not going to go with Act 172, it's not fair to the volunteers that don't make as much money. An alternate plan would be to give and additional donation to the fire companies to start their own fund to divide and distribute to their fire fighters.

Oil water separator: Can be completed at any time. We do not have to wait for the MS4. It was decided to wait to install until 2018.

Horseshoe Road Driveway: They are within the 13% grading. They are going to shave and cut into the bank. If damages occur to our newly paved road, they will be responsible.

ATV ordinance: The Board will review. Word burner ordinance: Ready for advertisement for December.

Richard Hughes made a motion to pay new full time road employee Tim Wessner \$21.00 per hour. Robb Werley seconded the motion. Richard Hughes made a motion to pay part time employee Michael Hontz \$18 per hour. George Wessner, Jr. seconded the motion.

Brian will talk to Weisenberg's board on Monday about the administrative billing.

Richard Hughes made a motion to sign the 2018 contract with the Sanctuary at Haafsville, capped at \$550. Robb Werley seconded the motion.

Richard Hughes opened the floor for public comment. Jim Kuhns asked on average, how many bills do we pay each month. Richard Hughes said that it differs each month. Jill Seymour said that the monthly bills print out is kept on the back table and is available for anyone to see.

Voting will be held at the Township building on November 7, 2017. Our road crew received a very nice thank you card from the Christ Church at Lowhill.

George Wessner, Jr. made a motion to adjourn. Robb Werley seconded the motion.

The Lowhill Township Board of Supervisors meeting was adjourned at 8:00 pm.

Respectfully Submitted,