

**LOWHILL TOWNSHIP  
BOARD OF SUPERVISORS  
MARCH 1, 2018  
MEETING MINUTES**

The Lowhill Township Board of Supervisors meeting was called to order by Chairman Richard Hughes at 7:30 pm. Also present were George Wessner, Jr., Vice Chairman; Robb Werley, Member; Charles Waters, Esq., Solicitor; Brian Carl, Administrator; Ryan Christman, Engineer and Secretary Jill Seymour.

After the Pledge of Allegiance, Richard Hughes announced there was an executive session held on March 1, 2018 to discuss legal matters.

Robb Werley made a motion to accept the February, 1, 2018 meeting minutes, as written. George Wessner, Jr. seconded the motion. Richard Hughes made a motion to pay the monthly bills, as submitted. Robb Werley seconded the motion. Both motions carried.

Leroy Sorenson: 2883 Windy Road Land Development.

Richard Hughes made a motion to accept the preliminary plan for review. Robb Werley seconded the motion. Mr. Sorenson is asking for a waiver of #8 & #10 on the paperwork sent to him by Brian Carl. The driveway will contain a swale that at one point exceeds the 4% maximum slope allowed by the Township. The swale will cross the driveway 3" deeper than allowed. It will not meet the 4% maximum slope requirement; therefore, he is asking for a waiver. Mr. Sorenson is also asking for a waiver relieving him from placing markers on the entire 13+ acres of land. He would need to survey the property and it may put markers or monuments in the path of local farmer's fields. Let the record show that Richard Hughes has objections to waivers and feels that our ordinances should be followed. Richard Hughes made a motion to approve the Sorenson land development plan and both waivers. Robb Werley seconded the motion. This will now go to final plan and all notes and striping will be labeled on the final plan.

Richard Hughes made a motion to send a cease and desist to Weber regarding his scheduled April 29<sup>th</sup> event entitled "Rock the Barn" for which his property does not have the proper approvals in place to hold. Robb Werley seconded the motion. Jill will send the employee handbook to Charles Waters and he will incorporate the payment in lieu of Township provided health insurance into the handbook. We will also look to see if any other updates need to be added. The amount for the in lieu of will be flexible and set at reorganization each year.

Ryan Christman said he has not heard anything on the MS4 at this time. The septic system at 6289 Horseshoe Road has been tested and a design will be sent in for approval. Robb and Ryan are meeting with Rick Molchany from the County at Bear Bridge tomorrow, March 2<sup>nd</sup>. The plan is to explore the options available to obtain

funding for the planned Bear Bridge replacement. One option that will be explored is to try and piggy back onto one of the County's bridge projects, to qualify for the TIP grant. Bear Bridge as a stand-alone project is not large enough to qualify.

Brian Carl said there was a second meeting for the multi municipal plan. A third will be held next Tuesday the 6th. The group is in favor of working with the LVPC. The price is roughly \$2 and some cents per resident. With the DCED grant the commission will be pursuing, Lowhill Township's cost share for the plan will be roughly \$4,500. Without the grant, it would be roughly \$7,900. The State is looking for a detour for Game Preserve Road. They will be working on the bridge near Weidasville Road. They want to detour to Bear Road and over Bear Bridge. The Board is not in favor of this detour, it is a fragile bridge at this point and until we have funding to repair the bridge they would not like to have extra traffic using it, especially tractor trailers. Brian Carl and Ryan Christman will have a phone conference with the State tomorrow. They will need to find another detour due to the fragile nature of the bridge.

Winchester Bridge: George Wessner, Jr. is in favor of leaving it the way it is now. The State would like us to do something more permanent. The concern is that we created a pull off on their road when we closed Winchester Road. The most cost effective option the State is providing for us is to tear up the black top and plant grass. We may need to add a little guide rail, depending on the slope. Charles Waters will take a look at it and see if the township will have any liability if we do not do anything further.

Brian said the Hometown Press does nice welcome packets for new resident. They print 100, so we could split the packets with Weisenberg. There is no cost for this to the Township, they get local businesses to advertise on the outside of the packet, which pays for it. The Board would like to go in with Weisenberg to get these packets made up.

Joe Kalusky said in February there were 7 days of winter maintenance. They did maintenance on the vehicles and are prepping for paint. Did some anti-skid clean up, some cold patching, tiger mowing and tree trimming. For March, they will do more cold patching, tree trimming and tiger mowing.

Wassum Enforcement: Mr. Wassum has 30 days to appeal, after that we will issue daily violations. Nothing on the Kristofik enforcement.

Various volunteer departments have approved the tax relief for volunteer emergency services program. What they have come up with is they will issue a bill for a donation around February 2019.

Lowhill's new website is up and running. The new website is [www.lowhilltp.org](http://www.lowhilltp.org). We will continue to add new items and photos and update the message board as needed.

Richard Hughes opened the floor for public comment. Hearing none, moved on with the agenda.

Richard Hughes stated that there were papers that are not to leave the building taken at the last meeting. From now on, those papers will be kept in the front of the meeting room and available to view 15 minutes prior to the meeting starting with the camera on.

Jill reminded everyone that spring cleanup will be held on Saturday April 14, 2018 from 8:00 am till noon at the Municipal Building.

Robb Werley made a motion to adjourn. George Wessner, Jr. seconded the motion.

The Lowhill Township Board of Supervisors meeting was adjourned at 8:09 pm.

Respectfully Submitted,