

**LOWHILL TOWNSHIP  
BOARD OF SUPERVISORS  
AUGUST 2, 2018  
MEETING MINUTES**

The Lowhill Township Board of Supervisors meeting was called to order at 7:30 pm by Chairman Richard Hughes. Also present were George Wessner, Jr., Vice Chairman; Robb Werley, Member; Brian Carl, Administrator; Charles Waters, Esq., Solicitor; Ryan Christman, Engineer and Alternate Secretary Janet Henritzy.

After the Pledge of Allegiance, Robb Werley stated that the July minutes need to reflect that he recused himself from voting on his own Land Development sketch plan. George Wessner, Jr. made motion to approve the minutes of July 12<sup>th</sup>, 2018 with the amendment to the minutes of Robb Werley recusing himself from the vote on his Land Development sketch plan. Robb Werley seconded the motion. Motion carried. Richard Hughes made a motion to pay the monthly bills, seconded by Robb Werley. Motion carried.

Robb & Brenda Werley final plan dated 7/11/18: Land Development (6768 Kernsville Rd).

Richard Hughes made a motion to accept the final plan for review, seconded by George Wessner, Jr. with Rob Werley recusing himself. Motion carried. Robb Werley presented the plan. The planning commission gave the plan conditional plan approval with the request that a letter from the engineer state that a final review was performed for the corrections on the final plan. Ryan Christman stated that during the review of the revised plan the setbacks on the seepage basin for the drainage field will need to be corrected. A PennDot permit needs to be received as well. Richard Hughes asked how many parking spaces are available. Rob stated 9 spaces which include the handicap space. Richard Hughes made a motion to approve the final land development plan of Robb & Brenda Werley conditional upon receiving a PennDot permit and a final review letter from Keystone Consulting Engineering stating that the corrections to the setbacks on a seepage basin be included on the final plan, seconded by George Wessner, Jr. Motion carried.

Chuck Waters: He has tried to reach out to the solicitor to the Game Commission regarding vacating Winchester Road. He has not heard back from anyone so therefore he suggests we move forward with vacating Winchester Road.

Ryan Christman: No news on MS4 at this time. Ryan has sent out bid proposals on the Valley Road bridge repair and they are due back on August 10<sup>th</sup>. He will update the board prior to the next meeting what the costs came in on with each bidder so they would be able to review this. He is currently applying for a bridge repair permit since that process is lengthy.

**Brian Carl:** Winchester Road was discussed already and there is nothing new regarding Adams Outdoor Sign's Zoning Hearing Application. Discussion was held regarding billboards in the township. There are a couple in the township on Rt. 100. These are existing and are a non-conforming use. The board will continue to oppose any requests for billboards in Lowhill Township. Brian also informed the board of a request to participate in the "Night out with NOVA" from 6-8pm on August 7<sup>th</sup>, 2018.

**Joe Kalusky:** With the heavy rain recently they have been working on wash-outs, cleaning ditches, inlets, regrading the dirt roads and clearing multiple township roads. They are trying to be conservative on the amount of time spent since it is raining daily. They helped with a paving project in Lynn Township. They will continue with shoulder mowing, grass mowing and misc. paving in some spots. They will again be helping with the set up/break-down of "Night in the Country".

**Brian Carl:** There is nothing new on the Kristofik enforcement. Brian stated that he sent off the non-traffic citation form regarding the Wassum enforcement and it came back to us stating the form was outdated as of July 1<sup>st</sup> and will not be accepted. (These forms were just received in September 2017.) Brian has ordered new forms and will once again send out to the magistrate. Robb Werley stated there is nothing new on the Bear Bridge project until the county adopts the Act 89, which would impose an extra \$5.00 per vehicle registration. If this goes through, there may be money available, however, this could take several years. The county has completed the temporary bridge at Bittner Corner so the next step is for the county to bid out the replacement. Discussion was held with Joe Kalusky concerning plowing on the temporary bridge and what truck would have to plow over the narrow bridge.

**Robb Werley:** Discussion was held regarding the new rates on CD's at the New Tripoli Bank. Motion was made by Robb Werley, seconded by George Wessner Jr. to get 4 separate CD's in 1, 2, 3 and 4 year terms with each @ \$250,000. totaling 1 million from the General Fund Money Market. Motion carried.

**Harold Handwerk and Donald Christ** approached the board with a request for a representative to sit on the Veteran's Memorial committee to establish a memorial that will represent all veterans in all 4 townships in the Northwestern Lehigh School District. Richard Hughes volunteered to represent Lowhill and attend the meetings for the memorial. The next meeting will be held on August 16<sup>th</sup> @ 7pm at the New Tripoli Fire Co. Donald Christ stated that a donation account is set up at the New Tripoli Bank for everyone wishing to donate.

Discussion was held regarding whether or not the planning commission should draft a "Fireworks" Ordinance for the supervisors to review. After much discussion on enforcement and regulations on private displays, the supervisors decided against a fireworks ordinance at this time.

Lowhill Township would like to thank and recognize Bill Beitler of Beitler Land Surveying for his many years of service to the Lowhill Township community. He has retired and the Township wishes him well.

Carol Betz was before the board to request approval for the re-certification of tax collector and to attend the convention. Richard Hughes made a motion, not to exceed \$500.00 in expenses, for Carol Betz to attend the tax collector's convention, seconded by Robb Werley. Motion carried.

Trick or Treat will be set annually for the last Saturday in October (with no rain-date) from 6-8pm. Motion made by Richard Hughes, seconded by George Wessner, Jr. Motion carried.

Motion made by Richard Hughes to terminate the employment of Terry Stewart with Lowhill Township effective 7/27/2018, seconded by George Wessner, Jr. Motion carried.

Richard Hughes announced that an executive session was held prior to the meeting tonight to discuss real estate matters.

Public Comments: Joe Plaska stated that the light on the flag pole at the office is out and should be replaced. Jim Kuhns questions the placement of a stop sign on the wrong side of the road (at Farrier and Orchard Roads). Larry Dorsch stated that there are alot of cars again at Integrity Auto. Brian will look into it.

Robb Werley made a motion to adjourn. George Wessner Jr. seconded the motion. Motion carried.

The Lowhill Township Board of Supervisor's meeting was adjourned at 8:07 pm.

Respectfully Submitted,