

**LOWHILL TOWNSHIP
BOARD OF SUPERVISORS
JUNE 6, 2019
MEETING MINUTES**

The Lowhill Township Board of Supervisors meeting was called to order at 7:30 pm by Chairman, Richard Hughes. Also present were George Wessner, Jr., Vice Chairman; Robb Werley, Member; Brian Carl, Administrator; Charles Waters, Esq., Solicitor; Ryan Christman, Engineer; and Alternate Secretary Janet Henritzky.

After the Pledge of Allegiance, Robb Werley made a motion to approve the May 2, 2019 meeting minutes, as written. George Wessner, Jr. seconded the motion. Richard Hughes made a motion to pay the monthly bills, as submitted. Robb Werley seconded the motion.

East Penn Self Storage - We have received the Improvements & Maintenance Agreement for Bellante Properties and it has been reviewed by our solicitor and engineer for the Boards approval. Motion made by Richard Hughes, seconded by Robb Werley to sign and approve the Improvements & Maintenance Agreement for the Bellante Properties. George Wessner, Jr. abstained from the vote due to a possible conflict. Motion carried. The Termination of Easement was completed and recorded on May 2nd between Bellante Properties and the Township of Lowhill. Brian will forward the signed/original Improvements & Maintenance Agreement to Charlie Water's office for recording.

Solicitor comments - Charles Waters: None.

Engineer Comments - Ryan Christman: No additional comments on Bear Road Bridge or Cottage Gates. Bear Road Bridge can be taken off the agenda for the next couple of months. They will come up again around the next inspection phase in October.

Administrator Comments - Brian Carl: It was agreed that Bittners Corner Bridge be removed from future agendas as the project is complete. Joe Kalusky will go out and check Bittners Corner Road for any additional road damage and make appropriate repairs. Brian informed the Board that he has filed enforcement with the magistrate concerning Integrity Auto. They are being fined daily now for not complying with the amount of cars on their lot. Discussion was held regarding Mr. Wassum coming into compliance with his violation. He would only need a permit if he decides to improve his driveway. Since it was returned to previous condition it is ok.

Adams Outdoor: There is nothing new to report on the Adams Outdoor Advertising Appeal. This matter will be before the Court of Appeals in August. Brian Carl spoke of the value of all municipalities working together to handle all validly

challenges with regards to the Multi-Municipal Plan. Everyone agreed that the same team would be a good idea as well as be cost effective. This will be discussed further with the plan partners.

Narris Road: Joe Kalusky and Brian Carl met with Bill McFadden from Lehigh County Conservation District regarding pinning back the bank on Narris Road. A quote will be worked on by Keystone Consulting Engineering and submitted to LCCD for a possible multi-year funding grant in order to correct/stabilize the road.

UCC Board of Appeals: Brian Carl informed the Board that a UCC Board of Appeals hearing will be conducted June 12th regarding the required bathrooms and type of foundation (Code Requirements) being proposed at the approved Self Storage Facility (Bellante Properties) that will be constructed on Rt. 100.

Brian Carl informed the Board of the upcoming meetings being held to update the Northern Lehigh Comprehensive Plan. Everyone should have recently received an email with the dates and time of 3 locations for participation of these workshops. These workshops were advertised in the Northwestern Press and the Times News for stakeholders and interested parties to attend.

Road Master Report: Joe Kalusky informed the Board that they performed some dirt road repair projects, cleaned out pipes and completed $\frac{3}{4}$ of the first round of grass mowing within the Township. For this month they plan on prepping for oil/chipping Township roads and continuing with the grass mowing/weed whacking and dirt road repairs. Discussion was held regarding plans for a new salt/storage shed. Mr. Kalusky will have more information (plans & specifications) for the Board to review and discuss prior to this project going out for bid.

Old Business: None

The Board discussed having credit cards issued through New Tripoli Bank in order to purchase supplies for the Township where we don't have accounts established. This was agreed upon by the Board to limit the expenses at \$2,500. Robb Werley will speak with New Tripoli Bank to apply for these credit cards.

Public Comment: (Community Pool) Northwestern Swim & Fitness Inc. - Jan Sutermeister (7795 Hawk View Road) addressed the Board with a request for a letter of support for a feasibility study to be conducted for the proposed swimming pool and recreational facility in the area of the Northwestern Lehigh School District. It was agreed upon by the Board to have Brian Carl write the letter of support for the feasibility study. The original location that was being considered for the pool location has been recently sold. Mrs. Sutermeister stated that they are looking into other possible locations around the school district that will also work.

With no further comments Robb Werley moved to adjourn. George Wessner, Jr. seconded the motion.

The Lowhill Township Board of Supervisors meeting was adjourned at 7:51 pm.

Respectfully Submitted,