

**LOWHILL TOWNSHIP
BOARD OF SUPERVISORS
JULY 2, 2020
MEETING MINUTES
COVID19 STAY AT HOME ORDER ISSUED BY GOVERNOR WOLF HELD
USING ZOOM MEETING AP**

The Lowhill Township Board of Supervisors meeting was called to order at 7:30 pm by Chairman Richard Hughes. Also present were George Wessner, Jr., Vice Chairman; Robb Werley, Supervisor; Brian Carl, Administrator; Charles Waters, Esq., Solicitor; and Secretary, Jill Seymour.

Robb Werley made a motion to approve the June 4, 2020 meeting minutes, as written. George Wessner, Jr. seconded the motion. Motion carried. Richard Hughes made a motion to pay the monthly bills, as submitted. Robb Werley seconded the motion. Motion carried.

The solicitor has no comments at this time.

Ryan Christman was absent from the meeting and provided an e mail update as follows: Bear Road Bridge Scour Repair Project should be out to bid on PennBid by the end of next week or early the following week. Bids can then be acted on at the August meeting. The MS4 permit waiver application will be submitting the permit waiver application to the DEP within the next week or two. A \$500 check will be needed for the application fee.

2766 Route 100 property. There is a commercial developer interested in the lot. They are investigating options for hooking up to public water and sewer. Any project they propose would have to go through the land development process and any extension of water and sewer would need to be approved by the Township. At this time, it looks like it is a possibility they are looking at putting up a warehouse This is approximately 45-46 and zoned RV district. Brian Carl said we currently have an outdated 537 plan, so if they want to extend the sewer, we would need to discuss with both Ryan Christman and Charles Waters, Esq. We may need an operation of maintenance. All on-site sewage would have to be inspected in 3 year cycles. This is an expensive plan to update. George Wessner, Jr. asked if we can stop them from bringing in public water and sewer lines. Brian said we can have them do on lot water and sewer.

Brian Carl recommended we look into doing something with our recreation fees. We currently only charge \$1500 for residential. We may want to look into doing a resolution for commercial. Richard Hughes asked the question about the fee and if we were locked at

\$1500. Charles Waters, Esq. said that we had to have a plan and our plan was and is the rec fields, but we are not locked into \$1500.

The road master is not present at the meeting. They are getting ready to oil and chip on Monday. George Wessner, Jr. will call Joe Kalusky for an update.

The food truck at the vineyard on Kernsville Road has never been seen operating by Brian Carl. George Wessner, Jr. would like to leave it alone for now and if it's an issue after the Covid 19 virus pandemic is over, we can look at it at that time. All Supervisors agreed.

We will have an open position for a township auditor in 2021. Leslie Hontz, who is a resident of Lowhill Township is interested in the position and would like to ask a few questions when she has a chance.

We would like to have a calendar on the website. There will be a onetime fee of \$150 to set up a rolling calendar, then it will be maintained under our current plan. Richard Hughes made a motion to approve the fee of \$150 to set up the calendar. Robb Werley seconded the motion. Motion carried.

Carol Betz needs to change her sitting dates at the Township due to the extension of the net period for school taxes. The dates will be September 22, 23, 24, 28, 29 & 30. The Supervisors have approved these dates and Brian Carl will make a shield for Carol to sit behind to further protect her from the virus.

There was an e mail received from resident Richard Cary about the barriers on Winchester Road and if we would move them back so that parking would be allowed. Brian Carl said that this is not the Township's decision, we cannot move them. He would need to contact PennDot. Richard Hughes will reach out to Mr. Cary and let him know he must contact PennDot.

There may be money available from dirt and gravel to repair Narris Road Bridge. George Wessner, Jr. is not for the Township putting out any money for this bridge. If it is covered 100%, it's worth looking into. Brian Carl will write up the paperwork and submit. He will need a sizing and get an estimate. The Supervisors want to see what amount we can get before they make a decision.

Richard Hughes said that with money we get for the rec fund, we only have a certain amount of time to spend it. We have 3 years to spend it. We would like to donate money to the rec commission that would be used to buy a new riding tractor. The tractor is \$12,000. Board would like to donate \$7000. Richard Hughes made a motion to donate \$7000 to the rec commission. George Wessner, Jr. seconded the motion. Motion carried.

Richard Hughes opened the floor for public comment. Hearing none, he moved on with the agenda.

The Supervisors are thinking about having our meetings at the Township building starting in August. Only the Supervisors, Secretary, Road Superintendent and the Administrator would be in the building. It would still be held via zoom for the public. If this is decided, it will be advertised and put on the website. We have a small meeting room, in order to be in compliance with Governor Wolf's regulations, we need to all be seated 6' apart from one another. Brian Carl offered Weisenberg's meeting room as an option. We will be having zoom meetings until further notice. There is a Planning Commission meeting this month for a Cottage Gates re subdivision.

Robb Werley made a motion to adjourn. Richard Hughes seconded the motion. Motion carried.

The Lowhill Township Board of Supervisors meeting was adjourned at 8:10 pm.

Respectfully Submitted,