

**LOWHILL TOWNSHIP  
BOARD OF SUPERVISORS  
MARCH 4, 2021  
MEETING MINUTES  
HELD VIA ZOOM DUE TO GOVERNOR WOLF'S STAY AT HOME ORDER**

The Lowhill Township Board of Supervisors meeting was called to order at 7:30 pm by Chairman Richard Hughes. Also present were George Wessner, Jr., Vice Chairman; Robb Werley, Supervisor; Brian Carl, Administrator; Ryan Christman, Engineer; Charles Waters, Esq., Solicitor and Secretary Jill Seymour.

After the Pledge of Allegiance, Robb Werley made a motion to approve the February 4, 2021 meeting minutes, as written. George Wessner, Jr. seconded the motion. Motion carried. Richard Hughes made a motion to pay the monthly bills, as submitted. Robb Werley seconded the motion. Motion carried.

Richard Hughes noted there were two executive sessions held to discuss employee issues. One on March 2, 2021 and one on March 3, 2021.

The solicitor has no comments at this time. Ryan Christman is waiting on the Geotech information. Once he receives that, he can go to bid for the structure of Bear Road Bridge. Brian Carl said we were awarded \$258,000 grant from Dirt and Gravel, through the Lehigh County Conservation District. The proposed warehouse on Route 100 will not be able to hook up to public water and sewer. They are working on proposing on lot sewer and water.

Joe Kalusky: February had 18 days of winter maintenance. They did truck repairs and worked on opening intersections and pipes. In March, they will remove the barriers on Winchester Road. The Game Commission is replacing the bridge. The meeting room will be finished, tree trimming and if weather permits, anti-skid clean up.

Richard Hughes said there is an employee that wants to borrow equipment from the Township for personal use. The supervisors do not approve an employee using township equipment on personal time.

The White Mack and International are ready to sell on Municibid. They will be sold with the plows and spreaders. There is also a plow that will never be used that will go on Municibid as well. Brian Carl will put these items on Municibid. Richard Hughes added the salt shed to the agenda under old business. Ryan Christman went to Monarch Precast for an updated quote for the oil water separator for the shop. This was approved to be installed last year. Richard Hughes signed the proposal. Brian Carl will take care of contacting Monarch. The Township is looking to get a larger salt shed, Brian will oversee the salt shed and get sketches and rough budget numbers. The furnace needs to be replaced. Jill Seymour will get three quotes on replacing the furnace. The garage door replacement at the shop will be put on hold at this time. Joe Kalusky will install weather stripping.

We have a \$30,000 budget for Fire departments for 2021. At this time, we give \$500 per call to the first responder. For 2022 we will revisit and see if we can come up with something that works for each company. Brian Carl will get a breakdown number for the April meeting. The Supervisors will meet with the fire chiefs in August 2021.

There is a memorial ride that will be going through Lowhill Township on Route 100 in May 2021. They would like a letter of approval from the Township. We will not be issuing a letter, as it is a State Road, but the Supervisors do not have an issue with them going through on Route 100.

**Jill Seymour will be putting an ad on indeed.com for a full time road crew employee. Joe Kalusky and Brian Carl will provide Jill with a list of duties.**

**Richard Hughes opened the floor for public comment. County Executive Phil Armstrong was present. If the covid bill passes, as presented, there will be money going out to counties and municipalities. Also, grants will be available. Lehigh County gave Cares money to first responders. He asked if the Board had any questions. The Board doesn't have any questions at this time. Brian Carl and the Board thanked Phil for the Cares money we received to offset Covid 19 spending from lasts year.**

**Robb Werley made a motion to adjourn. George Wessner, Jr. seconded the motion. Motion carried.**

**The Lowhill Township Board of Supervisors meeting was adjourned at 8:11 pm.**

**Respectfully Submitted,**